### SUMMARY OF SIGNIFICANT CHANGES TO THE CDS FOR 2005-06

The items listed below are shaded in yellow throughout the spreadsheet's worksheets.

### CHANGED ITEMS

<b>A</b> 1	New address requested (if relevant)
C <b>2</b>	Wait list question
C <b>7</b>	Several new categories added; some wording changes
C <b>8</b>	Significant changes to test requirement question
C11	New GPA bands
C13	Fee information for on-line applications
C17	Housing deposit item added
C <b>22</b>	Early action "restrictive" added
<b>G6</b>	per credit hour clarified (tuition only)
H7 and H8	Forms updated; H8 moved up to follow H6 (to keep international info together)
Section J	every CIP heading now has a row

### PERMANENTLY DELETED OR TEMPORARILY DISCONTINUED ITEMS

E4-E8 The "Library Collections" section has been removed until a new Academic Libraries Survey is in the field.

<b>A1</b>	Address Information	
<b>A1</b>	Name of College/University:	Oregon State University
<b>A1</b>	Mailing Address:	
<b>A1</b>	City/State/Zip/Country:	Corvallis, OR 97331 USA
<b>A1</b>	Street Address (if different):	
<b>A1</b>	City/State/Zip/Country:	
<b>A1</b>	Main Phone Number:	541-737-1000
<b>A1</b>	WWW Home Page Address:	http://oregonstate.edu
<b>A1</b>	Admissions Phone Number:	541-737-4411
<b>A1</b>	Admissions Toll-Free Phone Number:	800-291-4192
<b>A1</b>	Admissions Office Mailing Address:	104 Kerr Administration Bldg
<b>A1</b>	City/State/Zip/Country:	Corvallis, OR 97331 USA
<b>A1</b>	Admissions Fax Number:	541-737-2482
<b>A1</b>	Admissions E-mail Address:	osuadmit@oregonstate.edu
<b>A1</b>	If there is a separate URL for your	
	school's online application, please	
	specify:	
<b>A1</b>		
	If you have a mailing address other	
	than the above to which applications	
	should be sent, please provide:	

Δ2	Source	of institutiona	I control	(Check only of	one).

<b>A2</b>	Public	Χ
A2	Private (nonprofit)	
A2	Proprietary	

## A3 Classify your undergraduate institution:

<b>A3</b>	Coeducational college	Χ
<b>A3</b>	Men's college	
<b>A3</b>	Women's college	

### A4 Academic year calendar:

A4	Semester	
<b>A4</b>	Quarter	Χ
<b>A4</b>	Trimester	
<b>A4</b>	4-1-4	
<b>A4</b>	Continuous	
<b>A4</b>	Differs by program (describe):	
<b>A4</b>	Other (describe):	
	·	

### A5 Degrees offered by your institution:

Α5	Certificate	Х
Α5	Diploma	
Α5	Associate	
Α5	Transfer Associate	
Α5	Terminal Associate	
Α5	Bachelor's	Х
Α5	Postbachelor's certificate	Х
Α5	Master's	Х
Α5	Post-master's certificate	Χ
Α5	Doctoral	Х
Α5	First professional	Х
Α5	First professional certificate	Χ

CDS-A Page 2

### **B. ENROLLMENT AND PERSISTENCE**

**Institutional Enrollment - Men and Women** Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2005.

B1		FULL-TIME PART-1		ГІМЕ	
B1		Men	Women	Men	Women
<b>B</b> 1	Undergraduates				
B1	Degree-seeking, first-time				
	freshmen	1,436	1,362	56	48
B1	Other first-year, degree-seeking	580	425	59	49
B1	All other degree-seeking	5,242	4,562	624	663
B1	Total degree-seeking	7,258	6,349	739	760
B1	All other undergraduates enrolled				
	in credit courses	138	117	177	209
B1	Total undergraduates	7,396	6,466	916	969
B1	First-Professional				
<b>B</b> 1	First-time, first-professional				
	students	48	85	0	0
<b>B</b> 1	All other first-professionals	107	237	6	30
<b>B</b> 1	Total first-professional	155	322	6	30
B1	Graduate				
B1	Degree-seeking, first-time	331	320	33	89
B1	All other degree-seeking	742	606	222	227
<b>B</b> 1	All other graduates enrolled in				
	credit courses	15	18	153	220
B1	Total graduate	1088	944	408	536
B1	Total all undergraduates				15,747
B1	Total all graduate and professional	students		<u>-</u>	3,489
B1	GRAND TOTAL ALL STUDENTS			19,236	

**B2** Enrollment by Racial/Ethnic Category. Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2005. Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns.

B2		Degree-Seeking First-Time First Year	Degree-Seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non-degree- seeking)
<b>B2</b>	Nonresident aliens	20	204	290
<b>B2</b>	Black, non-Hispanic	52	225	235
B2	American Indian or Alaska Native	42	210	217
B2	Asian or Pacific Islander	276	1,239	1,268
B2	Hispanic	127	574	593
B2	White, non-Hispanic	2,186	11,647	12,044
B2	Race/ethnicity unknown	199	1,007	1,100
<b>B2</b>	TOTAL	2,902	15,106	15,747

### **Persistence**

B3 Number of degrees awarded from July 1, 2004 to June 30, 2005

B3 Certificate/diploma 18

CDS-B Page 3

<b>B3</b>	Associate degrees	
<b>B3</b>	Bachelor's degrees	3183
<b>B</b> 3	Postbachelor's certificates	3
<b>B</b> 3	Master's degrees	778
<b>B</b> 3	Post-Master's certificates	
<b>B</b> 3	Doctoral degrees	159
<b>B</b> 3	First professional degrees	99
<b>B3</b>	First professional certificates	

### **Graduation Rates**

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2005 Web-based survey.

### For Bachelor's or Equivalent Programs

Please provide data for the fall 1999 cohort if available. If fall 1999 cohort data are not available, provide data for the fall 1998 cohort.

#### Fall 1999 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 1999. Include in the cohort those who entered your institution during the summer term preceding fall 1999.

Initial 1999 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking	
undergraduate students; total all students:	2,820
Of the initial 1999 cohort, how many did not persist and did not graduate for the	
following reasons: death, permanent disability, service in the armed forces, foreign aid	
service of the federal government, or official church missions; total allowable	
exclusions:	4
Final 1999 cohort, after adjusting for allowable exclusions: (subtract question B5 from	
question B4)	2,816
Of the initial 1999 cohort, how many completed the program in four years or less (by	
August 31, 2003):	882
Of the initial 1999 cohort, how many completed the program in more than four years but	
in five years or less (after August 31, 2003 and by August 31, 2004):	683
Of the initial 1999 cohort, how many completed the program in more than five years but	
in six years or less (after August 31, 2004 and by August 31, 2005):	168
Total graduating within six years (sum of questions B7, B8, and B9):	1,733
Six-year graduation rate for 1999 cohort (question B10 divided by question B6):	62%
	undergraduate students; total all students:  Of the initial 1999 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:  Final 1999 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)  Of the initial 1999 cohort, how many completed the program in four years or less (by August 31, 2003):  Of the initial 1999 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2003 and by August 31, 2004):  Of the initial 1999 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2004 and by August 31, 2005):  Total graduating within six years (sum of questions B7, B8, and B9):

#### For Two-Year Institutions

Please provide data for the 2002 cohort if available. If 2002 cohort data are not available, provide data for the 2001 cohort.

CDS-B Page 4

### 2002 Cohort

B12	Initial 2001 cohort, total of first-time, full-time degree/certificate-seeking students:	
	Of the initial 2002 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid	
B14	Final 2002 cohort, after adjusting for allowable exclusions (Subtract question B13 from	0
B15	Completers of programs of less than two years duration (total):	
B17	Completers of programs of at least two but less than four years (total):	
	Completers of programs of at least two but less than four-years within 150 percent of	
B19	Total transfers-out (within three years) to other institutions:	
B20	Total transfers to two-year institutions:	
B21	Total transfers to four-year institutions:	

### 2001 Cohort

B12	Initial 2001 cohort, total of first-time, full-time degree/certificate-seeking students:	
B13	Of the initial 2001 cohort, how many did not persist and did not graduate for the	
B14	Final 2001 cohort, after adjusting for allowable exclusions (Subtract question B13 from	0
B15	Completers of programs of less than two years duration (total):	
B16	Completers of programs of less than two years within 150 percent of normal time:	
B17	Completers of programs of at least two but less than four years (total):	
B18	Completers of programs of at least two but less than four-years within 150 percent of	
B19	Total transfers-out (within three years) to other institutions:	
B20	Total transfers to two-year institutions:	
<b>B21</b>	Total transfers to four-year institutions:	

### **Retention Rates**

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2004 (or the preceding summer term). The initial cohort may be adjusted for

B22 For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate 80%

CDS-B Page 5

### C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

#### **Applications**

C1 First-time, first-year, (freshmen) students: Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2005. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

C1	Total first-time, first-year (freshman) men who applied	3257
C1	Total first-time, first-year (freshman) women who applied	3295
		<u>.</u>
C1	Total first-time, first-year (freshman) men who were admitted	2971
C1	Total first-time, first-year (freshman) women who were admitted	3107
C1	Total full-time, first-time, first-year (freshman) men who enrolled	1436
C1	Total part-time, first-time, first-year (freshman) men who enrolled	56

C1 Total full-time, first-time, first-year (freshman) women who enrolled
 C1 Total part-time, first-time, first-year (freshman) women who enrolled
 48

# C2 Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)

		163	110
C2	Do you have a policy of placing students on a waiting list?		Χ
C2	If yes, please answer the questions below for fall 2004 admissions:		
C2	Number of qualified applicants offered a placed on waiting list		
C2	Number accepting a place on the waiting list		
C2	Number of wait-listed students admitted		
	T 11 11 11 12		

C2 Is your waiting list ranked?

C2 If yes, do you release that information to students?

C2 Do you release that information to school counselors?

#### **Admission Requirements**

C3 High school completion requirement

UJ	riigii school compiction requirement	
C3	High school diploma is required and GED is	V
	accepted	^
C3	High school diploma is required and GED is not	
	accepted	
C3	High school diploma or equivalent is not required	

### C4 Does your institution require or recommend a general college-preparatory program for degreeseeking students?

C4	Require	Χ
C4	Recommend	
C4	Neither require nor recommend	

Distribution of high school units required and/or recommended. Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

C5		Units	Units
		Required	Recommended
C5	Total academic units		
C5	English	4	
C5	Mathematics	3	4
C5	Science	2	
C5	Of these, units that must be	4	c
	lab	I	2
C5	Foreign language	2	

C5	Social studies	3	
C5	History		
C5	Academic electives		
C5	Other (specify)		

### **Basis for Selection**

C6 Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies:

No

	quamicationer in co, encon minor applicat	
C6	Open admission policy as described above for all students	
C6	Open admission policy as described above for most students, but	
C6	selective admission for out-of-state students	
C6	selective admission to some programs	
C6	other (explain)	

C7 Relative importance of each of the following academic and nonacademic factors in first-time, first-year, degree-seeking (freshman) admission decisions.

<b>C7</b>		Very Important	Important	Considered	Not Considered
<b>C7</b>	Academic	1		<u>l</u>	1
<b>C7</b>	Rigor of secondary school record	Х			
C7	Class rank		Х		
C7	Academic GPA	Х			
<b>C7</b>	Standardized test scores			Х	
C7	Application Essay	Х			
C7	Recommendation(s)			Х	
C7	Nonacademic				
<b>C7</b>	Interview			Х	
C7	Extracurricular activities			Х	
C7	Talent/ability		Х		
C7	Character/personal qualities		Χ		
C7	First generation			X	
C7	Alumni/ae relation				X
C7	Geographical residence				X
C7	State residency				X
C7	Religious				Х
	affiliation/commitment				^
C7	Racial/ethnic status				X
C7	Volunteer work		X		
C7	Work experience			X	
C7	Level of applicant's interest			Χ	

### **SAT and ACT Policies**

#### C8 Entrance exams

		Yes	No
C8A	Does your institution make use of SAT, ACT, or SAT Subject Test		
	scores in admission decisions for first-time, first-year, degree-seeking	Χ	
	applicants?		

**C8A** If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission for **Fall 2007**.

C8A				ADMISSION		
C8A		Require	Recommend	Require for Some	Consider if	Not Used
					Submitted	
	SAT or ACT	Χ				
C8A	ACT only					
C8A	SAT only					
C8A	SAT and SAT Subject Tests					
C8A	SAT and SAT Subject Tests or					
	ACT			X		
C8A	SAT Subject Tests only			X		

	If your institution will make use of for <b>Fall 2007</b> , please indicate whi	the ACT in <b>admission</b> decisions for ch ONE of the following applies:	r first-time, first-year, degi	ee-seeking applicants
C8B	<b>ACT</b> with Writing Component req	uired	X	
	ACT with Writing component reco			
C8B	ACT with or without Writing comp	onent accepted		
C8C	Please indicate how your institut	ion will use the SAT or ACT writing o	component; check all that	apply:
000	For adminstra			
	For admission			
	For placement			
	For advising			
	In place of an application essay			
C8C	As a validity check on the			
	application essay			
C8C	No college policy as of now		X	
		use applicants' test scores for acade		
C8D		Yes No	Т х	
COE	Latest date by which SAT or ACT	coores must be received for fell	T 1	
COE	term admission	scores must be received for fail-	Sept 1	
005		4.T4		
CSE	Ifall-term admission	t Test scores must be received for	Sept 1	
	Tail-term aumission			
005	If page and the appear to all			a atualanta
COL	or if tests are not required of som	arify your test policies (e.g., if tests a	ire recommended for son	ie students,
	-	e students).		
	10			
C8F	Subject Tests for GED			
	,			
C8G	Please indicate which tests your insti	tution uses for placement (e.g., state tes	sts):	
C8G	,	tution uses for placement (e.g., state tes	sts):	
C8G C8G C8G	Please indicate which tests your insti	tution uses for placement (e.g., state tes	sts):	
C8G C8G C8G	Please indicate which tests your insti		sts):	
C8G C8G C8G	Please indicate which tests your insti SAT ACT SAT Subject Tests	tution uses for placement (e.g., state tes	sts):	
C8G C8G C8G C8G C8G	Please indicate which tests your insti SAT ACT SAT Subject Tests AP CLEP		sts):	
C8G C8G C8G C8G C8G C8G	Please indicate which tests your institutions and statement of the stateme	X	sts):	
C8G C8G C8G C8G C8G C8G	Please indicate which tests your insti SAT ACT SAT Subject Tests AP CLEP	X	sts):	
C8G C8G C8G C8G C8G C8G	Please indicate which tests your institutions and the state of the sta	X	sts):	
C8G C8G C8G C8G C8G C8G	Please indicate which tests your institutional Exam State Exam (specify):  Please indicate which tests your institutional Exam State Exam (specify):	X X X		
C8G C8G C8G C8G C8G C8G	Please indicate which tests your instinct SAT ACT SAT Subject Tests AP CLEP Institutional Exam State Exam (specify):  Freshman Profile Provide percentages for ALL enr	X X X X	nd part-time, first-time, f	
C8G C8G C8G C8G C8G C8G	Please indicate which tests your instinct SAT ACT SAT Subject Tests AP CLEP Institutional Exam State Exam (specify):  Freshman Profile Provide percentages for ALL enr (freshman) students enrolled in	X X X X olled, degree-seeking, full-time ar fall 2005, including students who be	nd part-time, first-time, f	
C8G C8G C8G C8G C8G C8G	Please indicate which tests your instinct SAT ACT SAT Subject Tests AP CLEP Institutional Exam State Exam (specify):  Freshman Profile Provide percentages for ALL enr (freshman) students enrolled in	X X X X	nd part-time, first-time, f	
C8G C8G C8G C8G C8G C8G	Please indicate which tests your instinct SAT ACT SAT Subject Tests AP CLEP Institutional Exam State Exam (specify):  Freshman Profile Provide percentages for ALL enr (freshman) students enrolled in	X X X X olled, degree-seeking, full-time ar fall 2005, including students who be	nd part-time, first-time, f	

Percent and number of first-time, first-year (freshman) students enrolled in fall 2005 who submitted national standardized (SAT/ACT) test scores. Include information for ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores. Do not include partial test scores (e.g., mathematics scores but not verbal for a category of students) or combine other standardized test results (such as TOEFL) in this item. The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

C9	Percent submitting SAT scores	93% Number submitting SAT scores	2705
C9	Percent submitting ACT scores	16% Number submitting ACT scores	471

C9		25th Percentile	75th Percentile
C9	SAT Verbal	470	590
C9	SAT Math	490	610
C9	ACT Composite	20	26
C9	ACT English	18	25
C9	ACT Math	19	26

C9 Percent of first-time, first-year (freshman) students with scores in each range:

C9		SAT Verbal	SAT Math	
C9	700-800	4.00%	5.00%	
C9	600-699	20.00%	24.00%	
C9	500-599	41.00%	43.00%	
C9	400-499	30.00%	24.00%	
C9	300-399	5.00%	4.00%	
C9	200-299	0.00%	0.00%	
	Totals should = 100%	100.00%	100.00%	
C9		ACT Composite	ACT English	ACT Math
C9	30-36	6.00%	6.00%	8.00%
C9	24-29	36.00%	30.00%	41.00%
C9	18-23	48.00%	45.00%	37.00%
C9	12-17	10.00%	17.00%	14.00%
	12-17	10.00%	17.0076	17.0070
C9	6-11	0.00%	2.00%	
C9 C9				0.00%

**C10** Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

C10	Percent in top tenth of high school graduating class	18%		
C10	Percent in top quarter of high school graduating class	46%		
C10	Percent in top half of high school graduating class	79%	Top half +	
C10	Percent in bottom half of high school graduating class	21%	bottom half = 100%	5
C10	Percent in bottom quarter of high school graduating class	5%		
C10	Percent of total first-time, first-year (freshmen) students who submitted	high school		
	class rank:		67%	

C11 Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.

C11	Percent who had GPA of 3.75 and higher	30.00%
C11	Percent who had GPA between 3.50 and 3.74	23.00%
C11	Percent who had GPA between 3.25 and 3.49	19.00%
C11	Percent who had GPA between 3.00 and 3.24	16.00%
C11	Percent who had GPA between 2.50 and 2.99	11.00%
C11	Percent who had GPA between 2.0 and 2.49	1.00%
C11	Percent who had GPA between 1.0 and 1.99	0.00%
C11	Percent who had GPA below 1.0	0.00%
	Totals should = 100%	100.00%

C12	Average high school GPA of all degree-seeking, first-time, first-year	
	(freshman) students who submitted GPA:	3.48
C12	Percent of total first-time, first-year (freshman) students who	
	submitted high school GPA:	98.00%

### **Admission Policies**

C13 Application Fee

C13		Yes	No
	Does your institution have an application fee?	X	
C13	Amount of application fee:	\$50.00	
C13		Yes	No
C13	Can it be waived for applicants with financial need?		Х

C13 If you have an application fee and an on-line application option, please indicate policy for students who apply on-line:

	יייי יייט ליים בייייי	
C13	Same fee:	Χ
C13	Free:	
C13	Reduced:	

C13		Yes	No
C13	Can on-line application fee be		
	waived for applicants with		Χ
	financial need?		

C14 Application closing date

C14		Yes	No
C14	Does your institution have an		
	application closing date?	Χ	
C14	Application closing date (fall):	9/1	
C14	Priority date:	2/1	

C15		Yes	No
C15	Are first-time, first-year students accepted for terms other than	V	
	the fall?	Χ	

### C16 Notification to applicants of admission decision sent (fill in one only)

• • •		
C16	On a rolling basis beginning	
	(date):	1-Oct
	By (date):	
C16	Other:	

### C17 Reply policy for admitted applicants (fill in one only)

C17	Must reply by (date):		
C17	No set date:		
C17	Must reply by May 1 or within		
	weeks if notified		
	thereafter	3 weeks	
C17	Other:		
C17	Deadline for housing deposit (M	MDD):	

C17	Deadline for housing deposit (MMDD):	6/1
C17	Amount of housing deposit:	45.00
04-	Defined block student deservations 110	

C17 Refundable if student does not enroll?

Yes, in full

C17 Yes, in part X

### C18 Deferred admission

C18			Yes	No
C18	Does your institution allow students to postpone enr	ollment after	<b>&gt;</b>	
	admission?		^	
C18	If yes, maximum period of postponement:	12 months		_

### C19 Early admission of high school students

C19		Yes	No
C19	Does your institution allow high school students to enroll as full-time,		
	first-time, first-year (freshman) students one year or more before high		X
	school graduation?		

### C20 Common Application

C20		Yes	No
C20	Will you accept the Common Application distributed by the National		٧
	Association of Secondary School Principals if submitted?		^
C20	If "yes," are supplemental forms required?		Χ
C20	Is your college a member of the Common Application Group?		Χ

### **Early Decision and Early Action Plans**

	•	
C21	<b>Early Decision</b>	

<b>U</b> L.	Larry Doctorers		
C21		Yes	No

### Common Data Set 2005-06

C21	Does your institution offer an early decision plan (an admission plan	
	that permits students to apply and be notified of an admission	
	decision well in advance of the regular notification date and that asks	X
	students to commit to attending if accepted) for first-time, first-year	
	(freshman) applicants for fall enrollment?	
C21	If "yes," please complete the following:	
C21	First or only early decision plan closing date	
C21	First or only early decision plan notification date	
C21	Other early decision plan closing date	
C21	Other early decision plan notification date	
	For the Fall 2005 entering class:	
C21	Number of early decision applications received by your institution	
C21	Number of applicants admitted under early decision plan	
C21	Please provide significant details about your early decision plan:	

### C22 Early action

C22		Yes	No
	Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?	Х	
C22	If "yes," please complete the following:		

C22	Early action closing date	11/1
C22	Early action notification date	12/15

C22 Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans?

C22	Yes	No
C22		Χ

## D. TRANSFER ADMISSION

**Fall Applicants** 

D1		Yes	No
	Does your institution enroll transfer students? (If no, please skip to Section E)	Х	
	If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities?	Х	

**D2** Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in fall 2005.

D2		Applicants	Admitted Applicants	Enrolled Applicants
D2	Men	753	657	449
D2	Women	751	681	423
D2	Total	1,504	1,338	872

### **Application for Admission**

D3 Indicate terms for which transfers may enroll:

D3	Fall	¥
D3	Winter	¥
D3	Spring	¥
D3	Summer	¥

D4		Yes	No
	Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?	X	
D4	If yes, what is the minimum number of credits and the unit of measure?	36 quarter	

**D5** Indicate all items required of transfer students to apply for admission:

DS	indicate all items required of transfer students to apply for admission.					
D5		Required of All	Recommended of All	Recommended of Some	Required of Some	Not Required
D5	High school transcript					Χ
D5	College transcript(s)	X				
D5	Essay or personal				Х	
	statement				^	
D5	Interview				X	
D5	Standardized test scores					Χ
D5	Statement of good standing					
	from prior institution(s)	X				

D6	If a minimum high school grade point average is required of	
	transfer applicants, specify (on a 4.0 scale):	

CDS-D Page 12

### Common Data Set 2005-06

D7	If a minimum college grade transfer applicants, specify	•	required of	2.25		
D8	List any other application re Math 111, plus 2 terms of sa	•		• •	of C- or better i	n WR121 and
D9	List application priority, clos are reviewed on a continuou	-				• •
D9		Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
D9	Fall		5/1			
D9	Winter		11/1			
D9	Spring		3/1			
D9	Summer		5/1			
D10				Yes	No	
D10	Does an open admission po	olicy, if reported,	apply to		X	
	transfer students?				Х	
	<u> </u>					
D11	Describe additional requirer	nents for transfe	r admission it a	pplicable:		
<b>D</b> 11	'		i adimosion, ii a	PP00.0.		
<b>D</b> 11			adımıssıon, ır a	<b></b>		
<b>D</b> 11	,			<b>FF</b> 040.0.		
	Transfer Credit Polici	es				
	Transfer Credit Polici Report the lowest grade ear	es		··		
	Transfer Credit Polici	es		D		
D12	Transfer Credit Polici Report the lowest grade ear	es		D		
D12 D13	Transfer Credit Polici Report the lowest grade ear transferred for credit:	es rned for any coul	rse that may be	··	Unit Type	
D12 D13	Transfer Credit Polici Report the lowest grade ear transferred for credit:  Maximum number of credits	es rned for any coul	rse that may be	D Number		
D12 D13	Transfer Credit Polici Report the lowest grade ear transferred for credit:	es rned for any coul	rse that may be	D	Unit Type quarter	
D12 D13 D13	Transfer Credit Polici Report the lowest grade ear transferred for credit:  Maximum number of credits	es rned for any coul	rse that may be	Number 124	quarter	
D12 D13 D13	Transfer Credit Polici Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year	es rned for any cour s or courses that institution:	rse that may be	D Number		
D12 D13 D13	Transfer Credit Polici Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits	es rned for any courses that institution:	rse that may be	Number 124 Number	quarter	
D12 D13 D13	Transfer Credit Polici Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year	es rned for any courses that institution:	rse that may be	Number 124	quarter	
D12 D13 D13 D14 D14	Transfer Credit Polici Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year	es rned for any courses that institution: s or courses that institution:	may be	Number 124  Number Number No Limit	quarter	
D12 D13 D13 D14 D14	Transfer Credit Polici Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year	es rned for any courses that institution: s or courses that institution: that transfers me	may be may be ust complete at	Number 124  Number Number No Limit	quarter	
D12 D13 D13 D14 D14	Transfer Credit Polici Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year	es rned for any courses that institution: s or courses that institution: that transfers me	may be may be ust complete at	Number 124  Number Number No Limit	quarter	
D12 D13 D13 D14 D14	Transfer Credit Polici Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year  Minimum number of credits your institution to earn an as	es rned for any courses that institution:  s or courses that institution: that transfers messociate degree:	may be may be ust complete at	Number 124  Number Number No Limit	quarter	
D12 D13 D13 D14 D14	Transfer Credit Polici Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year  Minimum number of credits your institution to earn an as	rned for any courses that institution:  that transfers measociate degree: that transfers measociate degree:	may be may be ust complete at	Number 124  Number No Limit  N/A	quarter	
D12 D13 D13 D14 D14	Transfer Credit Polici Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year  Minimum number of credits your institution to earn an as	rned for any courses that institution:  that transfers measociate degree: that transfers measociate degree:	may be may be ust complete at	Number 124  Number Number No Limit	quarter	
D12 D13 D13 D14 D15 D16	Transfer Credit Polici Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year  Minimum number of credits your institution to earn an as Minimum number of credits your institution to earn a back	es rned for any courses that institution:  s or courses that institution: that transfers messociate degree: that transfers mechelor's degree:	may be may be ust complete at	Number 124  Number No Limit  N/A	quarter	
D12 D13 D13 D14 D14	Transfer Credit Polici Report the lowest grade ear transferred for credit:  Maximum number of credits transferred from a two-year  Maximum number of credits transferred from a four-year  Minimum number of credits your institution to earn an as	es rned for any courses that institution:  s or courses that institution: that transfers messociate degree: that transfers mechelor's degree:	may be may be ust complete at	Number 124  Number No Limit  N/A	quarter	

CDS-D Page 13

## **E. ACADEMIC OFFERINGS AND POLICIES**

**E1 Special study options:** Identify those programs available at your institution. Refer to the glossary for definitions.

E1	Accelerated program	Х
E1	Cooperative (work-study) program	X
E1	Cross-registration	X
E1	Distance learning	X
E1	Double major	Х
E1	Dual enrollment	Х
E1	English as a Second Language (ESL)	X
E1	Exchange student program (domestic)	X
E1	External degree program	X
E1	Honors Program	X
E1	Independent study	X
E1	Internships	X
E1	Liberal arts/career combination	
E1	Student-designed major	X
E1	Study abroad	X
E1	Teacher certification program	X
E1	Weekend college	
E1	Other (specify):	

E2 This question has been removed from the Common Data Set.

E3 Areas in which all or most students are required to complete some course

work prior to graduation:

	WOLK DITOL TO GLAUGATION.	
<b>E</b> 3	Arts/fine arts	
<b>E</b> 3	Computer literacy	
<b>E</b> 3	English (including composition)	Χ
<b>E</b> 3	Foreign languages	
<b>E</b> 3	History	
<b>E</b> 3	Humanities	Χ
<b>E</b> 3	Mathematics	Χ
<b>E</b> 3	Philosophy	
<b>E</b> 3	Sciences (biological or physical)	Χ
<b>E</b> 3	Social science	Χ
<b>E</b> 3	Other (describe):	Χ
	Fitness; Difference, Power, and Discrimination	

Library Collections: The CDS Publishers will collect library data again when a new Academic Libraries Survey is in place.

CDS-E Page 14

## F. STUDENT LIFE

**F1** Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2005 who fit the following categories:

F1		First-time, first-year (freshman) students	Undergraduates
F1	Percent who are from out of state (exclude		
	international/nonresident aliens)	10%	10%
F1	Percent of men who join fraternities	16%	9%
F1	Percent of women who join sororities	11%	9%
F1	Percent who live in college-owned, -operated, or -		
	affiliated housing	75%	22%
F1	Percent who live off campus or commute	25%	78%
F1	Percent of students age 25 and older	0%	9%
F1	Average age of full-time students	19	21
F1	Average age of all students (full- and part-time)	19	22

F2 Activities offered Identify those programs available at your institution.

	Activities circles lacining these	orogra
F2	Choral groups	Χ
F2	Concert band	Χ
F2	Dance	Χ
F2	Drama/theater	Χ
F2	Jazz band	Χ
F2	Literary magazine	Χ
F2	Marching band	Χ
F2	Music ensembles	Χ
F2	Musical theater	Χ
F2	Opera	Χ
F2	Pep band	Χ
F2	Radio station	Χ
F2	Student government	Χ
F2	Student newspaper	Χ
F2	Student-run film society	Χ
F2	Symphony orchestra	Χ
F2	Television station	Χ
F2	Yearbook	Χ
•	· · · · · · · · · · · · · · · · · · ·	

**F3 ROTC** (program offered in cooperation with Reserve Officers' Training Corps)

	tro to (program: ordered in toop ordinari ministro ordered in an ing ordered				
F3		On Campus	At Cooperating Institution	Name of Cooperating Institution	
F3	Army ROTC is offered:	Х			
F3	Naval ROTC is offered:	Χ			
F3	Air Force ROTC is offered:	X			

**F4 Housing:** Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

	9 ,	
F4	Coed dorms	Χ
F4	Men's dorms	
F4	Women's dorms	

CDS-F Page 15

F4	Apartments for married students	Х
F4	Apartments for single students	
F4	Special housing for disabled students	X
F4	Special housing for international students	Х
F4	Fraternity/sorority housing	Χ
F4	Cooperative housing	Χ
F4	Other housing options (specify):	

CDS-F Page 16

## **G. ANNUAL EXPENSES**

Check here if your institution's 2006-2007 academic year costs of attendance are not available at this time and provide an approximate date (i.e., month/day) when your institution's final 2006-2007 academic year

Provide 2006-2007 academic year costs of attendance for the following categories that are applicable to your institution.

costs of attendance will be available: August 2006

G1	Undergraduate full-time tuition, I and room and board for a full-time semester or 45 quarter hours for in number of credits). A full academic to June; usually equated to two ser one-four plan. Room and board is of meal plan. Required fees include of tuition (e.g., registration, health, or use).	undergraduate student fastitutions that derive and year refers to the period mesters, two trimesters, defined as double occupanty charges that all full-t	for the FULL 2006-2007 mual tuition by multiplying of time generally exter three quarters, or the parancy and 19 meals per time students must pay the stud	academic year (30 g credit hour cost by nding from September eriod covered by a fourweek or the maximum that are not included in
G1		First-Year	Undergraduates	Т
G1	PRIVATE INSTITUTIONS	i iiot i cai	Ondorgraduates	†
٥.	Tuition:			
G1	PUBLIC INSTITUTIONS			†
<b>J</b> .	Tuition:			
	In-district			
G1	PUBLIC INSTITUTIONS			†
	In-state (out-of-district):			
G1	PUBLIC INSTITUTIONS			†
	Out-of-state:			
G1	NONRESIDENT ALIENS			†
	Tuition:			
		•		Ī
G1	REQUIRED FEES:			7
				1
G1	ROOM AND BOARD:			7
	(on-campus)			
G1	ROOM ONLY:			7
	(on-campus)			
G1	BOARD ONLY:			
	(on-campus meal plan)			_
			_	7
G1	Comprehensive tuition and room a	` •		
	college cannot provide separate tu	ition and room and		
	board fees):			_
	Ta.:			
G1	Other:			
G			Minimum	Maximum

CDS-G Page 17

### Common Data Set 2005-06

G2	Number of credits per term a studen	t can take for the		
	stated full-time tuition			
			V	NI-
G3	De tritier and for a very house of a	t d / a. a. a. a. b. a. a. a. a.	Yes	No
G3	Do tuition and fees vary by year of s	tudy (e.g., sopnomore,		
	junior, senior)?			
	Tree tree to the tree tree tree tree tree tree tree			
G4	If tuition and fees vary by undergrad	uate instructional progra	am, describe briefly:	
○E	Dravide the estimated expenses for	a tunical full time under	araduata atudanti	
G5 G5	Provide the estimated expenses for	a typicai iuli-time under I	Commuters	Commuters
Go		Residents	(living at home)	(not living at home)
G5	Books and supplies		(living at nome)	(not living at nome)
G5	Room only			
G5	Board only			
G5	Transportation			
G5	Other expenses			
G6	Undergraduate per-credit-hour charge	ges (tuition only)		
G6	PRIVATE INSTITUTIONS:			
G6	PUBLIC INSTITUTIONS			
	In-district:			
G6	PUBLIC INSTITUTIONS			
	In-state (out-of-district):			
G6	PUBLIC INSTITUTIONS			
	Out-of-state:			
G6	NONRESIDENT ALIENS:			

CDS-G Page 18

### H. FINANCIAL AID

### Aid Awarded to Enrolled Undergraduates

Enter total dollar amounts **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates (using the same cohort reported in CDS Question B1, "total degree-seeking" undergraduates) in the following categories. (Note: If the data being reported are final figures for the 2004-2005 academic year (see the next item below), use the 2004-2005 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). Aid that is non-need-based but that was used to meet need should be reported in the need-based aid columns. (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for "non-need-based scholarship or grant aid" on the last page of the definitions section.)

H1		2005-2006	2004-2005
		estimated	final
	Indicate the academic year for which data are reported for items H1, H2, H2A, and H6 below:	Х	

H3 Which needs-analysis methodology does your institution use in awarding institutional aid?

H3	Federal methodology (FM)	Χ
H3	Institutional methodology (IM)	
H3	Both FM and IM	

H1		Need-based \$ (Include non-need-based aid used to meet need.)	Non-need- based \$ (Exclude non-need- based aid used to meet need.)
H1	Scholarships/Grants		
H1	Federal	\$12,533,750	\$28,063
H1	State (i.e., all states, not only the state in which your institution is located)	\$3,305,164	\$0
H1	Institutional (endowment, alumni, or other institutional awards) and external funds awarded by the college excluding athletic aid and tuition waivers (which are reported below)	\$5,274,084	\$4,159,813
H1	Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	\$2,650,874	\$3,526,671
H1	Total Scholarships/Grants	\$23,763,872	
H1	Self-Help		
H1	Student loans from all sources (excluding parent loans)	\$42,216,198	\$10,486,480
H1	Federal Work-Study	\$4,661,254	
H1	State and other (e.g., institutional) work-study/employment (Note:		
	Excludes Federal Work-Study captured above.)	\$0	\$0
H1	Total Self-Help	\$46,877,452	\$10,486,480
H1	Other		
H1	Parent Loans	\$20,996,129	\$21,943,076
H1	Tuition Waivers Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere.	<b>\$</b> 0	\$414,429
H1	Athletic Awards	\$1,948,470	\$3,838,630

**H2** Number of Enrolled Students Awarded Aid: List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. Aid that is non-need-based but that was used to meet need should be counted as need-based aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in

more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	1110	ore than one row, and full-time freshmen should also			ales.	
H2			First-time	Full-time	Less Than	
			Full-time	Undergraduate	Full-time	
			Freshmen	(Incl. Fresh.)	Undergraduate	
H2	a)	Number of degree-seeking undergraduate students				
	,	(CDS Item B1 if reporting on Fall 2005 cohort)	2798	13607	1499	
		(1 2 3 2 3 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	2.00		00	
H2	h)	Number of students in line <b>a</b> who applied for need-				
112	,	based financial aid	2138	9276	782	
	-/					
H2	c)	Number of students in line <b>b</b> who were determined to	1391	7080	664	
	- 1	have financial need				
H2	d)	Number of students in line <b>c</b> who were awarded any	1356	6920	598	
		financial aid				
H2	e)	Number of students in line <b>d</b> who were awarded any	1062	5078	437	
		need-based scholarship or grant aid	1002	3070	407	
H2	f)	Number of students in line <b>d</b> who were awarded any	1194	6363	528	
		need-based self-help aid	1194	0303	320	
H2	g)	Number of students in line <b>d</b> who were awarded any	55	400	4	
		non-need-based scholarship or grant aid	55	196	4	
H2	h)	Number of students in line <b>d</b> whose need was fully met				
	′	(exclude PLUS loans, unsubsidized loans, and private	337	1429	64	
		alternative loans)				
H2	i)	On average, the percentage of need that was met of				
112	'	students who were awarded any need-based aid.				
		Exclude any aid that was awarded in excess of need as				
		well as any resources that were awarded to replace	67.0%	67.0%	57.0%	
		EFC (PLUS loans, unsubsidized loans, and private				
		alternative loans)				
	:\	-				
H2	j)	The average financial aid package of those in line <b>d</b> .				
		Exclude any resources that were awarded to replace	\$ 8,147	\$ 8,696	\$ 7,248	
		EFC (PLUS loans, unsubsidized loans, and private	. ,	,	. ,	
		alternative loans)				
H2	k)	Average need-based scholarship and grant award of	\$ 2,262	\$ 2,532	\$ 2,491	
	,	those in line <b>e</b>	Ψ 2,202	Ψ 2,002	Ψ 2,101	
H2	I)	Average need-based self-help award (excluding PLUS				
		loans, unsubsidized loans, and private alternative	\$ 2,063	\$ 2,606	\$ 2,701	
		loans) of those in line f				
H2	m)	Average need-based loan (excluding PLUS loans,				
	Ι΄	unsubsidized loans, and private alternative loans) of				
		those in line <b>f</b> who were awarded a need-based loan	\$ 2,103	\$ 3,145	\$ 3,284	

**H2A** Number of Enrolled Students Awarded Non-need-based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional--not external--non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

H2A		First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh.)	Less Than Full-time Undergrad
H2A	and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	19	59	4
H2A	o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line <b>n</b>	\$ 2,378	\$ 2,327	\$ 2,665
H2A	Number of students in line <b>a</b> who were awarded an institutional non-need-based athletic scholarship or grant	85	446	13
H2A	<u> </u>	\$ 12,259	\$ 9,495	\$ 8,448
НЗ	Incorporated into H1 above.			
H4	Provide the percentage of the 2005 undergraduate cla 2004 and June 30, 2005 and borrowed at any time throstate, subsidized, unsubsidized, private, etc.; exclude who borrowed while enrolled at your institution.	ough any loan pro	grams (federal,	62%
Н5	Report the average per-borrower cumulative undergrader H4. Do not include money borrowed at other institution		ss of those in line	\$16,952
	Aid to Undergraduate Degree-seeking Nor dollar amounts for the same academic year checked in	n item H1.)		
H6	Indicate your institution's policy regarding institutional seeking nonresident aliens:	scholarship and g	rant aid for underg	raduate degree-
Н6	Institutional need-based scholarship or grant aid is ava		X	
H6 H6	Institutional non-need-based scholarship or grant aid is Institutional scholarship or grant aid is not available	s available	Х	
H6	If institutional financial aid is available for undergradua aliens, provide the number of undergraduate degree-swere awarded need-based or non-need-based aid:	•		36
Н6	Average dollar amount of institutional financial aid awa seeking nonresident aliens:	irded to undergrad	duate degree-	\$5,592
Н6	Total dollar amount of institutional financial aid awarde nonresident aliens:	d to undergradua	te degree-seeking	\$408,241
H7 H7	Check off all financial aid forms nonresident alien first- Institution's own financial aid form	year financial aid	applicants must su X	ıbmit:

CSS/Financial Aid PROFILE

International Student's Financial Aid Application

International Student's Certification of Finances

**H7** 

**H7** 

**H7** 

H7	Other (specify):			
	Process for First-Year/Freshman Students	<u> </u>		
Н8	Check off all financial aid forms domestic first-year (fre	eshman) financial aid	applicants must	t submit
H8	FAFSA		X	· odomi
H8	Institution's own financial aid form			
H8	CSS/Financial Aid PROFILE			
H8	State aid form			
H8	Noncustodial PROFILE			
H8	Business/Farm Supplement			
H8	Other (specify):			
110	Other (specify).			
Н9	Indicate filing dates for first-year (freshman) students:			
H9	Priority date for filing required financial aid forms:		2/28	
H9	Deadline for filing required financial aid forms:			
H9	No deadline for filing required forms (applications prod	cessed on a		
	rolling basis):			
	· ·			
H10	Indicate notification dates for first-year (freshman) stud	dents (answer a or b)	:	
H10	a) Students notified on or about (date):			
H10	, , , , , , , , , , , , , , , , , , , ,	Yes	No	
H10	b) Students notified on a rolling basis:	X	110	
H10	If yes, starting date:	4/1		
	in you, ottaining date.			
H11	Indicate reply dates:			
H11	Students must reply by (date):			
H11	or within weeks of notification.	30 days		
	or within weeks of notification.	oo days		
	Types of Aid Available			
	Please check off all types of aid available to undergrad	duataa at vaur inatitut	tions	
1140	,,	duales at your institut	lion.	
	Loans	DECT LOAN)		
	FEDERAL DIRECT STUDENT LOAN PROGRAM (DI	RECT LOAN)	V	
	Direct Subsidized Stafford Loans		X	
H12	Direct Unsubsidized Stafford Loans		X	
H12	Direct PLUS Loans		X	
	FEDERAL FAMILY FRUGATION LOAN PROCESSAL	·\		
	FEDERAL FAMILY EDUCATION LOAN PROGRAM (	FFEL)	1	
	FFEL Subsidized Stafford Loans			
	FFEL Unsubsidized Stafford Loans			
H12	FFEL PLUS Loans			
H12	Federal Perkins Loans	T	Х	
H12				
H12		+		
		-	X	
H12	College/university loans from institutional funds		^	
H12	Other (specify):			

### Common Data Set 2005-06

H13 Scholarships and Grants

H13	NEE	D-BASE	ED:
-----	-----	--------	-----

H13	Federal Pell	Х
H13	SEOG	X
H13	State scholarships/grants	X
H13	Private scholarships	X
H13	College/university scholarship or grant aid from institutional funds	Х
H13	United Negro College Fund	
H13	Federal Nursing Scholarship	
H13	Other (specify):	

H14 Check off criteria used in awarding institutional aid. Check all that apply.

H14		Non-Need Based	Need-Based
H14	Academics	X	X
H14	Alumni affiliation	Х	Χ
H14	Art		
H14	Athletics	X	X
H14	Job skills	X	Χ
H14	ROTC	Χ	
H14	Leadership	X	Χ
H14	Minority status	X	Χ
H14	Music/drama		
H14	Religious affiliation		
H14	State/district residency	X	Χ

### I. INSTRUCTIONAL FACULTY AND CLASS SIZE

Please report the number of instructional faculty members in each category for Fall 2005. Include faculty who are on your institution's payroll on the census date your institution uses for IPEDS/AAUP.

11

11

The following definition of instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey. Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Use the chart below to determine inclusions and exclusions:

	Full-time	Part-time
(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g. those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows	Exclude	Include only if they teach one or more non- clinical credit courses
(b) administrative officers with titles such as dean of students, librarian, registrar, coach and the like, even though they may devote part of their time to classroom instruction and may have faculty status		Include if they teach one or more non- clinical credit courses
(c) other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
(d) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like	Exclude	Exclude
(e) faculty on sabbatical or leave with pay	Include	Exclude
(f) faculty on leave without pay	Exclude	Exclude
(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

Full-time instructional faculty: faculty employed on a full-time basis for instruction (including those with released time for research)

Part-time instructional faculty: Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instructional faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

*Minority faculty:* includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaska Native; Asian or Pacific Islander; or Hispanic.

Doctorate: includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology.

*First-professional:* includes the fields of dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), law (JD) and theological professions (MDiv, MHL).

Terminal degree: the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

		Full-Time	Part-Time	Total
a)	Total number of instructional faculty	760	455	1215
b)	Total number who are members of minority groups	102	41	143
c)	Total number who are women	303	235	538
d)	Total number who are men	457	220	677
e)	Total number who are nonresident aliens (international)	54	14	68
f)	Total number with doctorate, first professional, or other terminal			
	degree	589	205	794

CDS-I Page 24

	g)	Total number whose highest degree is a master's but not a terminal			
<b>I</b> 1		master's	89	155	244
<b>I</b> 1	h)	Total number whose highest degree is a bachelor's	48	59	107
	i١	Total number whose highest degree is unknown or other (Note:			
<b>I</b> 1	1)	Items f, g, h, and i must sum up to item a.)	34	36	70
	i١	Total number in stand-alone graduate/ professional programs in			
<b>I</b> 1	J)	which faculty teach virtually only graduate-level students	0	0	0

### I2 Student to Faculty Ratio

Report the Fall 2005 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate-level students. Do not count undergraduate or graduate student teaching assistants as faculty.

12	Fall 2005 Student to Faculty ratio	19	to 1	(based on	students
				and	faculty).

### 13 Undergraduate Class Size

13

13 13 In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2005 term.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of class sections and class subsections offered in Fall 2005. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+" column in the class section column and 40 times under the "20-29" column of the class subsections table.

#### **Number of Class Sections with Undergraduates Enrolled**

13			Undergrad	duate Class	s Size (pro	vide numb	ers)
10	OL A CC	0.0	40.40	00.00	20.20	40.40	E0.0

13	CLASS	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
13	SECTIONS	392	393	387	186	177	208	126	1869

CLASS SUB-	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
SECTIONS	97	237	341	206	29	28	1	939

CDS-I Page 25

### J. DEGREES CONFERRED

- J1 Degrees conferred between July 1, 2004 and June 30, 2005
- J1 For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of 1st and 2nd majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by 2nd major as the denominator. If you prefer, you can

J1	Category	Diploma/Certificates	Associate	Bachelor's	CIP 2000 Categories to Include
J1	Agriculture			6	1
J1	Natural resources/environmental science			6	3
J1	Architecture				4
J1	Area and ethnic studies	10			5
J1	Communications/journalism				9
J1	Communication technologies				10
J1	Computer and information sciences			3	11
J1	Personal and culinary services				12
J1	Education			1	13
J1	Engineering			13	14
J1	Engineering technologies				15
J1	Foreign languages and literature			1	16
J1	Family and consumer sciences	33		11	19
J1	Law/legal studies				22
J1	English			4	23
J1	Liberal arts/general studies			5	24
J1	Library science				25
J1	Biological/life sciences			7	26
J1	Mathematics				27
J1	Military science and technologies				29
J1	Interdisciplinary studies			5	30
J1	Parks and recreation			4	31
J1	Philosophy and religious studies	38		1	38
J1	Theology and religious vocations				39
J1	Physical sciences			2	40
J1	Science technologies				41
J1	Psychology			3	42
J1	Security and protective services				43
J1	Public administration and social services				44
	Social sciences	5		5	45
	Construction trades				46
	Mechanic and repair technologies				47
	Precision production				48
	Transportation and materials moving				49
	Visual and performing arts			4	50
	Health professions and related sciences			2	51
	Business/marketing	14		15	52
	History			2	54
J1	Other				
J1	TOTAL (should = 100%)	100.00%	0.00%	100.00%	

Page 26

### **Common Data Set Definitions**

All definitions related to the financial aid section appear at the end of the Definitions document.

Items preceded by an asterisk (\*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

\*Academic advisement: Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

**Accelerated program:** Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.

Admitted student: Applicant who is offered admission to a degree-granting program at your institution.

\*Adult student services: Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

**American Indian or Alaska native:** A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

**Applicant (first-time, first year):** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution).

**Application fee:** That amount of money that an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

**Asian or Pacific Islander:** A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or Pacific Islands. This includes people from China, Japan, Korea, the Philippine Islands, American Samoa, India, and Vietnam.

**Associate degree:** An award that normally requires at least two but less than four years of full-time equivalent college work.

**Bachelor's degree:** An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but *not* more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.

**Black**, **non-Hispanic**: A person having origins in any of the black racial groups of Africa (except those of Hispanic origin).

Board (charges): Assume average cost for 19 meals per week or the maximum meal plan.

**Books and supplies (costs):** Average cost of books and supplies. Do not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at your institution.

Calendar system: The method by which an institution structures most of its courses for the academic year.

\*Career and placement services: A range of services, including (often) the following: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories, personal counseling; help in resume writing, interviewing, launching the job search; listings for those students desiring employment and those seeking permanent positions; establishment of a permanent reference folder; career resource materials.

Carnegie units: One year of study or the equivalent in a secondary school subject.

Certificate: See Postsecondary award, certificate, or diploma.

**Class rank:** The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of grade-point average, whether weighted or unweighted.

**College-preparatory program:** Courses in academic subjects (English, history and social studies, foreign languages, mathematics, science, and the arts) that stress preparation for college or university study.

**Common Application:** The standard application form distributed by the National Association of Secondary School Principals for a large number of private colleges who are members of the Common Application Group.

\*Community service program: Referral center for students wishing to perform volunteer work in the community or participate in volunteer activities coordinated by academic departments.

**Commuter:** A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.

**Contact hour:** A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.

**Continuous basis (for program enrollment):** A calendar system classification that is used by institutions that enroll students at any time during the academic year. For example, a cosmetology school or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.

**Cooperative housing:** College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.

**Cooperative (work-study plan) program:** A program that provides for alternate class attendance and employment in business, industry, or government.

\*Counseling service: Activities designed to assist students in making plans and decisions related to their education, career, or personal development.

**Credit:** Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.

**Credit course:** A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.

**Credit hour:** A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.

**Cross-registration:** A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.

**Deferred admission:** The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.

**Degree:** An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.

**Degree-seeking students:** Students enrolled in courses for credit who are recognized by the institution as seeking a degree or formal award. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.

**Differs by program (calendar system):** A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.

Diploma: See Postsecondary award, certificate, or diploma.

**Distance learning:** An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.

**Doctoral degree:** The highest award a student can earn for graduate study. The doctoral degree classification includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and the Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology. For the Doctor of Public Health degree, the prior degree is generally earned in the closely related field of medicine or in sanitary engineering.

**Double major:** Program in which students may complete two undergraduate programs of study simultaneously.

**Dual enrollment:** A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.

**Early action plan:** An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.

**Early admission:** A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.

**Early decision plan:** A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.

**English as a Second Language (ESL):** A course of study designed specifically for students whose native language is not English.

**Exchange student program-domestic:** Any arrangement between a student and a college that permits study for a semester or more at another college **in the United States** without extending the amount of time required for a degree. **See also Study abroad**.

**External degree program:** A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.

**Extracurricular activities (as admission factor):** Special consideration in the admissions process given for participation in both school and nonschool-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.

**First professional certificate (postdegree):** An award that requires completion of an organized program of study designed for persons who have completed the first professional degree. Examples could be refresher courses or additional units of study in a specialty or subspecialty.

**First professional degree:** An award in one of the following fields: Chiropractic (DC, DCM), dentistry (DDS, DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), rabbinical and Talmudic studies (MHL, Rav), Pharmacy (BPharm, PharmD), podiatry (PodD, DP, DPM), veterinary medicine (DVM), law (LLB, JD), divinity/ministry (BD, MDiv).

**First-time student:** A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

**First-time**, **first-year** (**freshman**) **student**: A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

**First-year student:** A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.

Freshman: A first-year undergraduate student.

\*Freshman/new student orientation: Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.

**Full-time student (undergraduate):** A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.

**Geographical residence (as admission factor):** Special consideration in the admission process given to students from a particular region, state, or country of residence.

**Grade-point average (academic high school GPA):** The sum of grade points a student has earned in secondary school divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and no points for an E or F. Unweighted GPA's assign the same weight to each course. Weighting gives students additional points for their grades in advanced or honors courses.

**Graduate student:** A student who holds a bachelor's or first professional degree, or equivalent, and is taking courses at the post-baccalaureate level.

\*Health services: Free or low cost on-campus primary and preventive health care available to students.

**High school diploma or recognized equivalent:** A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Tests of General Educational Development (GED), or another state-specified examination.

**Hispanic:** A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

**Honors program:** Any special program for very able students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.

**Independent study:** Academic work chosen or designed by the student with the approval of the department concerned, under an instructor's supervision, and usually undertaken outside of the regular classroom structure.

**In-state tuition:** The tuition charged by institutions to those students who meet the state's or institution's residency requirements.

International student: See Nonresident alien.

**Internship:** Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.

\*Learning center: Center offering assistance through tutors, workshops, computer programs, or audiovisual equipment in reading, writing, math, and skills such as taking notes, managing time, taking tests.

\*Legal services: Free or low cost legal advice for a range of issues (personal and other).

**Liberal arts/career combination:** Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross-registration.

**Master's degree:** An award that requires the successful completion of a program of study of at least the full-time equivalent of one but not more than two academic years of work beyond the bachelor's degree.

**Minority affiliation (as admission factor):** Special consideration in the admission process for members of designated racial/ethnic minority groups.

\*Minority student center: Center with programs, activities, and/or services intended to enhance the college experience of students of color.

**Nonresident alien:** A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.

\*On-campus day care: Licensed day care for students' children (usually age 3 and up); usually for a fee.

**Open admission:** Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.

**Other expenses (costs):** Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.

**Out-of-state tuition:** The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.

**Part-time student (undergraduate):** A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.

\*Personal counseling: One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.

**Post-baccalaureate certificate:** An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.

**Post-master's certificate:** An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.

Postsecondary award, certificate, or diploma: Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact hour requirements—

Less Than 1 Academic Year: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.

At Least 1 But Less Than 2 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.

At Least 2 But Less Than 4 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.

**Private institution:** An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.

**Private for-profit institution:** A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.

**Private nonprofit institution:** A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.

Proprietary institution: See Private for-profit institution.

**Public institution:** An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.

**Quarter calendar system:** A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

**Race/ethnicity:** Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

**Race/ethnicity unknown:** Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

**Religious affiliation/commitment (as admission factor):** Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

\*Religious counseling: One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

\*Remedial services: Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

**Required fees:** Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.

Resident alien or other eligible non-citizen: A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-151], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).

**Room and board (charges)—on campus:** Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).

**Secondary school record (as admission factor):** Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.

**Semester calendar system:** A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.

**Student-designed major:** A program of study based on individual interests, designed with the assistance of an adviser.

**Study abroad:** Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other U.S. college or an institution of another country.

\*Summer session: A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.

**Talent/ability (as admission factor):** Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).

**Teacher certification program:** Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.

**Transfer applicant:** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.

**Transfer student:** A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

**Transportation (costs):** Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.

Trimester calendar system: An academic year consisting of 3 terms of about 15 weeks each.

**Tuition:** Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

\*Tutoring: May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.

**Unit:** a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

**Undergraduate:** A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

\*Veteran's counseling: Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life.

\*Visually impaired: Any person whose sight loss is not correctable and is sufficiently severe as to adversely affect educational performance.

**Volunteer work (as admission factor):** Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

Wait list: List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

**Weekend college:** A program that allows students to take a complete course of study and attend classes only on weekends.

**White, non-Hispanic:** A person having origins in any of the original peoples of Europe, North Africa, or the Middle East (except those of Hispanic origin).

\*Women's center: Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

**Work experience (as admission factor):** Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

#### **Financial Aid Definitions**

### **Awarded aid:** The dollar amounts offered to financial aid applicants.

**Financial aid applicant**: Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness**: Aggregate dollar amount borrowed through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

**Institutional and external funds**: Endowment, alumni, or external monies for which the institution determines the recipient or the dollar amount awarded.

**Financial need**: As determined by your institution using the federal methodology and/or your institution's own standards.

**Need-based aid**: College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and noninstitutional student aid (grants, jobs, and loans).

**Need-based scholarship or grant aid**: Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

**Need-based self-help aid**: Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

**Non-need-based scholarship or grant aid**: Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

Note: Suggested order of precedence for counting non-need money as need-based:

Non-need institutional grants

Non-need tuition waivers

#### Common Data Set 2005-06

Non-need athletic awards
Non-need federal grants
Non-need state grants
Non-need outside grants
Non-need student loans
Non-need parent loans
Non-need work

**Non-need-based self-help aid**: Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

**Scholarships/grants from external sources**: Monies received from outside (private) sources that the student brings with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

**Work study and employment**: Federal and state work study aid, and any employment packaged by your institution in financial aid awards.